

CLEANING REQUIREMENTS FOR KELLER WILLIAMS PROFESSIONAL PARTNERS

KITCHEN

All cabinets and drawers need to be wiped down inside and out.
Clean off top of all cabinets.
All appliances must be cleaned inside and out.
All gasket seals must be cleaned (i.e., stove, refrigerator, and dishwasher).
Ice trays must be cleaned out. If automatic, please dump ice, wash tray and replace.
Water and ice area in door must be cleaned out.
Drip pans, oven racks and exhaust fan for stove must be cleaned.
Counter tops and sink must be clean. Please remove all hard watermarks, stains, and soap scum.
Floors must be clean. Please pay special attention to corners, under refrigerator and under stove.

BATHROOMS

Tub, shower and sink must be thoroughly cleaned. Please remove all hard watermarks, stains and soap scum.
All grout in bathroom must be cleaned and free of mold, mildew, etc.
Toilet must be cleaned inside and out. All hard water rings and build-up must be removed even under the rim.
Medicine cabinet must be wiped down inside and out.
Mirrors must be cleaned and free of spots.
Cabinets must be wiped down inside and out.
Exhaust fan must be cleaned.
Floor must be clean. Please pay special attention to corners.

CARPETS

All carpets must be professionally cleaned by one of our approved suppliers and a receipt provided or you may have us clean them for you and the cost will be deducted from your deposits. Owners must also have carpets professionally cleaned when moving out or we can do this for you and deduct it from your first month's rent. Make sure you vacuum thoroughly or the carpet person will charge an extra fee. Nails, coins, etc. that are in the carpet due to moving will break the cleaning machine. Please remove them.

_____ Tenant initial

UTILITIES MUST REMAIN ON FOR WALK-THRU AND MUST REMAIN ON FOR 72 HOURS AFTER WALK-THRU FOR CLEANING AND REPAIRS. IF UTILITIES HAVE TO BE TURNED ON FOR CLEANUP AND REPAIRS, IT WILL BE DONE AT TENANTS' EXPENSE.

AIR CONDITIONG/HEATING UNITS

All AC filters must be changed or cleaned if they are permanent. AC filter covers and vent covers are to be cleaned and or vacuumed. If we find an AC unit with an excessively dirty filter, tenants will be charged to have the unit checked by a licensed AC company.

MISCELLANEOUS

All plant shelves and closet shelves must be wiped down and free of dust and debris.
All ceiling fans and light fixtures must be cleaned and in working order. This includes light bulbs.
Baseboards must be wiped down.
Please brush all walls with broom. No spider webs please.
All nails are to be removed. Please do not patch nail holes. It is easier for our painters to do this.
Please clean top of all doors.
Please clean all windows inside and out. This includes all blinds and windowsills.

OUTSIDE

All plants and shrubs neatly trimmed and manicured.
All weeds and debris must be removed from rock areas. Rocks must be raked.
Grass mowed and edged.
Driveway, garage and patio must be cleaned. All grease and debris removed.
Please brush outside of house with broom to remove all spider webs, etc.
All pet debris must be removed.
All trash and debris must be removed from property.
If you are leaving anything behind, please OK this with management.

Tenant Date

Tenant Date

Landlord Date

Landlord Date